

## Aichi Prefectural Museum of Art Guidelines on the Use of Images

These guidelines govern the usage of images of works in the Aichi Prefectural Museum of Art that fall into categories (1)–(2) below.

- (1) Images publicly available via the Aichi Prefectural Museum of Art collection search and marked as being under copyright.
- (2) Images not publicly available via the Aichi Prefectural Museum of Art collection search.

Note that these guidelines do not apply to images of works of art that the museum has approved for loan to other institutions for exhibitions or the like.

### Restrictions on the use of images

1. Images may not be used for any purpose other than that stated in the written request. A separate request must be filed in order to reuse images. The museum reserves the right to deny usage requests.
2. Some works of art do not have images available for loan. If you would like to take a new photograph of a piece of art, note that any fees associated with the photography must be borne by the person requesting the image. Note also that this process may take several days.
3. With few exceptions, loaned images will be provided in digital format. Please note that in some cases, the museum may not be able to fulfill image format and/or size requests.
4. Users will be asked to download the digital image data from a designated file sharing service. If you do not have the ability to download the file, please inform us and we will provide it via CD-R or similar media. Understand that these methods will incur shipping charges.
5. When using the image(s), please indicate the Aichi Prefectural Museum of Art as the owner of the collection. For pieces that are part of the Kimura Teizo Collection, credit “Aichi Prefectural Museum of Art (Kimura Teizo Collection)”, and for pieces from the Fujii Tatsukichi Collection, credit “Aichi Prefectural Museum of Art (Fujii Tatsukichi Collection)”.
6. Images may be copyrighted by a third party or subject to other rights. It is your sole responsibility as the user of these images to secure permission from any copyright holders. The museum will bear no responsibility for any violations resulting from image user actions.
7. If you used a cropped version of the image, indicate that it is partial image. If you make any other modifications, please indicate that as well. If the image is subject to copyright or other rights restrictions, users must secure permission from the owners of those rights before cropping or modifying as well.
8. We ask that you provide the museum with a copy of any deliverables (e.g. printed materials) created using images from our collection so that we can keep them for reference. Please send them to our image leasing representative using the contact information below.

### Contact

Image usage representative, Aichi Prefectural Museum of Art

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